



# NHSHP

*New Hampshire Society of Health-System Pharmacists, Inc.*

## NHSHP GUIDANCE for SPEAKERS Position Statement on External Support and Conflict of Interest

### **I. NHSHP Requirements of Speakers**

- a. Copy of Curriculum Vitae
- b. Objectives of Presentation
- c. Pre-Test Questions (3-5 True/False or Multiple Choice)
- d. Handouts for Participants (preferred)
- e. Audiovisual Requirements (LCD projector, slide projector, laser pointer, etc)

### **II. Speaker Responsibilities**

- a. Sixty (60) minutes = 1 Hr of Continuing Education Credit  
Time allotted: 50 min. for Presentation + 10 min. for Questions & Answers
- b. Presentations are expected to last for the length of time agreed upon
- c. Speakers shall NOT exceed the period of time agreed upon
- d. Speakers are expected to acknowledge to the audience any potential conflict of interest at the start of their presentation

### **III. NHSHP Responsibilities**

- a. Foster continuing education programs that are free from commercial bias.
- b. Assume responsibility for selection of the program topic, and discuss the desired content with program speakers. Presentations are for scientific and educational purposes, and will not promote a supporting company's product(s).
- c. Require program speakers to disclose significant financial interest or other relationships with the manufacturer of any commercial product(s) discussed within the educational presentation.
- d. Acknowledges external financial support for speakers when provided, and speaker's potential conflict of interest when applicable.
- e. Evaluate the educational balance / commercial bias of the presentation, based on solicited feedback from attendees.
- f. Assure that promotional activities (sales or materials) of commercial product(s) shall not take place in the same room as the educational program.